



### Overview:

In this project, students make a multimedia report about the city where they live, visit or belong to. Using the program Microsoft PowerPoint, students create slides that illustrate facts about their city or town. Their report includes a street map, weather report, and information about community helpers. Students learn how to insert and then format graphics and text to produce each slide. Animation and transitions between each slide are added to the presentation to make a fabulous report.

### Covered Objectives:

#### Session:1 Where I Live

- ☞ Introduction to TechnoCity
- ☞ Create Students Folders.
- ☞ Close a program using the Close button.
- ☞ Open a folder by double clicking an icon.
- ☞ Single click, double click, and right click the mouse.
- ☞ Choose and apply a custom design template to a presentation.
- ☞ Add text to a text frame on a slide.
- ☞ Click Insert from menu select ClipArt to insert Picture looks like your city.
- ☞ Move to the next slide in a presentation press page down.
- ☞ Use Find/Replace to change the text "TechnoCity" with city name.
- ☞ Create title slide and a slide that contains information about the city where students live.
- ☞ Save a PowerPoint presentation to a personal folder.

#### Session: 2 A Street in My City

- ☞ Move to slide 3 press page down.
- ☞ Click Insert from menu select ClipArt, then search the Microsoft Clip Gallery using a keyword.
- ☞ Search a ClipArt object and insert the image to a slide.
- ☞ Resize and position an object on a slide.
- ☞ Save changes to a presentation.
- ☞ Create a simple map of a street using the directions (beside, between, on, in and under).

### Activities & Sample Work:



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